

COMPUTERS

CLASS FIVE

Chapter 5

Presentation Software – Special Effects

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Wednesday, October 6, 2020

Do in your Computer book

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Write the following Q&A in your copy

Q1. Which option enables you to change the background colour of the slide

Ans. Click on the Format Background option of the Background styles button. The Format Background dialog box appears. Now select an option .

Q2. Define the term alignment. In how many ways alignment can be set ?

Ans. Alignment refers to the placement of text on a slide.

Alignment is of two types :- horizontal and vertical

Horizontal alignment is of four types :- Left Align, Right Align, Centre Align and Justify.

Vertical alignment is of three types :- Top, Middle and Bottom.

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